



Provider Relief (HRSA/HHS) Resources

Did you receive Provider Relief (HHS) money from July 1, 2020 to December 31, 2020?

If so, then you are in the right place and we are here to help.

Due date- March 31, 2022

(You cannot be late, or you will need to pay everything back!)

Reporting portal: <https://prfreporting.hrsa.gov/s/>

Step 1. Watch this instructional video on how to fill out the necessary information, and where to the information needed.

Provider Relief Video - MUST WATCH

Step 2. Watch the video again

Step 3. Go to our website, in the Client Services section, to find the resources needed to help you complete everything.

<https://www.rosendentalcpa.com/client-services/>

Step 4. Go to the Reporting Portal and copy the information from your completed template to finalize your reporting.

ADDITIONAL RESOURCES

(From our newsletter sent 9/30/21)

HHS Provider Relief Funds (PRF) Update

Q: When must I complete the reporting for the HHS funds I received?

A: See chart below

Summary of Reporting Requirements

	Payment Received Period (Payments Exceeding \$10,000 in Aggregate Received)	Deadline to Use Funds	Reporting Time Period
Period 1	From April 10, 2020 to June 30, 2020	June 30, 2021	July 1 to September 30, 2021
Period 2	From July 1, 2020 to December 31, 2020	December 31, 2021	January 1 to March 31, 2022
Period 3	From January 1, 2021 to June 30, 2021	June 30, 2022	July 1 to September 30, 2022
Period 4	From July 1, 2021 to December 31, 2021	December 31, 2022	January 1 to March 31, 2023

Q: Are there any exceptions to the reporting requirement?

A: Yes, if your practice received less than \$10,000 in total during a period, the practice does not need to complete the reporting for that period.

Q: Does a practice that received payments in multiple periods need to complete multiple reports?

A: Yes, practices must complete the reporting requirements during the reporting time period for which payments were received. You may not “bunch” the reporting into one period if payments are in multiple periods.

Q: What should I do to get started? (After watching our video above)

A: Watch this HHS video: [Provider Relief Fund Reporting Technical](#)

[Assistance Session - 1480779 \(webcasts.com\)](#) (1 hour, but extremely helpful)

Q: What expenses do I report?

A: Click here to learn what expenses are eligible: [Allowable Expenses Overview \(hrsa.gov\)](#) . When considering expenses, ask yourself “Is this expense necessary and reasonable to support patient care efforts to prepare for, prevent, or respond to coronavirus?”

Q: How do I calculate lost revenues?

A: You will compare quarterly revenue in 2020/2021 compared to 2019. Click here for more information: [Provider Relief Fund - Lost Revenues Guide \(hrsa.gov\)](#)

Q: If I use lost revenue for all my HHS PRF funding, do I still need to list expenses?

A: According to the HHS video, if you enter \$0 on the unreimbursed expense screen, you can then apply PRF funds to the amount of lost revenue only. If the lost revenue exceeds the PRF fund of the current period, the excess may be applied toward future PRF payments.

Q: How does the reporting work?

A: Click here for a tutorial on using the reporting: [Provider Relief Fund Reporting Tutorial - YouTube](#)

Q: How do I report the money I received?

A: Click here to register and complete the report [Home \(hrsa.gov\)](#)

Example:

Practice received \$5,000 in June 2020, \$20,000 in September 2020, and \$50,000 in January 2021.

Practice collections in Q2 2020 were \$100,000 less than in Q2 2019

Period 1: 4/10/20 – 6/30/20 (\$5,000)

Amount received is under \$10,000, no reporting requirement

Period 2: 7/1/20 – 12/31/20 (\$20,000)

Reporting must be completed between 1/1/22 and 3/31/22

\$100,000 of lost revenue reported, \$80,000 excess carried forward to next reporting period

Period 3: 1/1/21 – 6/30/21 (\$50,000)

Reporting must be completed between 7/1/22 and 9/30/22

\$80,000 excess lost revenue from prior period used towards \$50,000 PRF (HHS) money received.

\$30,000 excess lost revenue carried forward to Phase 4, if applicable

****If there is not sufficient lost revenue equal to the amount of HHS money received, expenses will need to be reported to avoid repayment**

Q: Will a practice need to return these funds?

A: Practices will not need to return the funds, **IF** they are used for eligible uses not reimbursed from other sources and/or cover lost patient revenue.

Sincerely,

Rosen & Associates

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